



Government of Jammu and Kashmir
Jammu & Kashmir e-Governance Agency
Information Technology Department

Notice inviting Tender
Digitization of files / records of the Civil Secretariat, J&K

NOTIFICATION NO.: 01 - JaKeGA of 2019

DATED: 06 -03-2019

Jammu & Kashmir e-Governance Agency (JaKeGA) a society of the Information Technology Department, Government of Jammu & Kashmir, invites bids for selection of agency for digitization of files / records of the Civil Secretariat, Jammu and Kashmir as per the detailed specifications given in the Tender document. The work will involve scanning of files and commissioning document management system etc. Important dates for the tender are as under:

Sr. No.	Key Activities	Date/Time/Venue
1.	Availability of Tender Document	10:00 PM of 06/03/2019 onwards on http://jktenders.gov.in/nicgep/app and http://jakega.jk.gov.in/
2.	Last date for submission of written queries by intending bidders.	04.00 PM of 13/03/2019 Queries to be emailed at ceojakega@nic.in
3.	Pre-Bid Meeting	14 March 2019 at 12.00 Noon at conference hall 1 st Floor, Civil Secretariat, J&K at Jammu
4.	Submission of Bids	From the date of publication of tender on the e-tender portal till 3.00 PM of 22/03/2019
5.	Submission of original instruments (Tender document Fee and EMD)	The bidder may send the scanned copies of EMD/Tender Fee with the Technical Bid. However, original Documents of Tender Fee and EMD are required to be produced before opening of Financial Bid.
6.	Date and Time / Place of Opening of Technical Bids	22 nd March 2019 at 04.00 PM in the office of JaKeGA at 168 A/D Gandhi Nagar Jammu
7.	Bid Document/Tender Fee	Rs 5,000/- (Rupees Five Thousand Only) in the form of DD in favor of "CEO, JaKeGA" payable at Jammu / Srinagar, J&K
8.	Bid Security/EMD	Rs 10,00,000/- (Rupees Ten Lac only) in the form of a CDR/FDR/Bank Guarantee in favour of "CEO JaKeGA", valid for one-year payable at Srinagar/Jammu, J&K


Sd/-
Chief Executive Officer (JaKeGA)/
Secretary to the Government
Information Technology Department

No: JaKeGA/Gen/04/2019/431

Dated 06-03-2019

Copy to the:

1. Director Information, J&K with the request to get the same published in four national and two local dailies for its wide publicity (preferably with highest circulation viz Greater Kashmir, Daily Excelsior, Times of India, Hindustan Times, Economic Times, Indian Express etc.)
2. OSD to Advisor (KS) for information of Advisor (KS) to Hon'ble Governor.
3. Private Secretary to Chief Secretary for information of the Chief Secretary, J&K
4. Private Secretary to Secretary to Govt. Information Technology Department for information of Secretary IT.
5. In-charge Website JaKeGA (www.jakega.jk.gov.in) for appropriate action.


Accounts Officer
J&K e-Governance Agency
(IT Department)